

Posting Policy

Humber College campuses are private property. Humber reserves the right to deny any advertising or postings on College property. The posting of private advertising and the commercial distribution of brochures / flyers and the solicitation of the Humber Community is strictly prohibited without permission.

Posting Practice

Postings for Internal Activities that are of short term duration are permitted (temporary directional signage, athletic event posters college/school postings for events).

These postings can remain up to 5 days. All temporary directional or event signage must include the name of the department or individual posting the material and the effective dates.

The individual or group who does the posting is also responsible for the removal of the posters after the event has concluded (within 24hrs).

HSF activities are to be posted on HSF bulletin boards only.

Acceptable Posting Products

Masking tape or green painters tape are the only acceptable posting products for hard surfaces.

On tack boards use thumb tacks or staples. Do not use any form of tape or glue.

All other materials are prohibited on painted drywall or other hard surfaces (glue, glue sticks, packing tape, scotch tape, duct tape, nails, staples, sticky pads)

Items posted with material other than masking tape, will be removed immediately and the responsible individual or department will be liable for all costs of repair to damaged surfaces.

Prohibited Locations:

Any and all materials posted on the following surfaces will be removed immediately:

- Glass or Mirror Surfaces
- Stairwells, Stairs, Floors, Ceilings
- Washrooms - (including entry doors, toilet cubicles & mirrors)
- Interior Permanent Signage - (either wall mounted or ceiling hung)
- Exterior of College buildings, lamp posts or permanent signage
- Classrooms - (unless they are institutional communications)

Special Occasions:

Temporary banners may be hung on the interior or exterior of College buildings with permission and help of the Facilities Management Department.

Go online to facilities.humber.ca to place a request.