

BEHAVIOURAL INTERVIEW

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Behavioural Interviews:

Employers want real life examples of how your skills meet the requirements of the position. The best way to answer a behavioural question is to remember...

S Situation: tell them the circumstances, and what happened.

A Action: tell them what you did, and how you did it.

R Results: tell them what the outcome, impact, and reactions were.

Try to have a different story for each soft skill. It may inspire the employer if you had a sample of your work or evidence of that skill in a portfolio.



Need help preparing for an interview? Book an interview prep appointment with a Career Advisor



Behavioural Interview Questions:

Teamwork



Tell me about a time when you worked as a member of a team. What was your role, and how did you specifically contribute to the project? Was the team project successful?

Initiative

Describe a time when you took the initiative and did something that you were not expected or asked to do by your boss/teacher. What did you do? How did you do it? How did your boss/teacher react?

Honesty

Tell me about a time you made a mistake. How did you handle it?

Problem Solving:

Describe a time when you took action to solve a problem. How did you go about it?

Communication:

We all have to work with people who are difficult. Would you describe for me one of the most difficult people or situations you've had to deal with and how you handled that person or situation.

Goal Setting:

Describe a time when you set a goal or standard for yourself that was clearly going to be a challenge. How did you set that goal and what were the results?



Time Management:



Tell me about a time you had to juggle multiple projects simultaneously.



Customer Service:

Tell me about a time when your efforts to help a customer had exceeded their expectations. What did you do and how did you do it?

Adaptability:



Tell me about a time when you had to adjust to a team member's working style in order to complete a project or achieve your objectives.



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